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Powering Pembina's growth are our smart, creative and energetic people who allow us to remain a disciplined and responsible energy transportation and service provider and a trusted member in our communities.

Our expectations are high, and so are our rewards: We treat our people well – whether through our total compensation package, our community engagement and volunteer opportunities, or our numerous fun social activities.

For more information on current career opportunities, visit <http://pembina.com>, and click on Careers. For internal candidates please visit Career Connection, via the Pipeline.

Pembina Pipeline Corporation is a proud recipient of Canada's Top 100 Employers, Alberta's Top 75 Employers, and Canada's Top Employers for Young People.



Manager, Property Tax

Location:	Calgary, AB
Reports to:	Senior Manager, Tax
Requisition number:	16766

Summary of Responsibilities

Reporting to the Senior Manager, Tax, the Manager, Property Tax will be responsible for all of Pembina's property tax related compliance across Canada and the U.S. Duties will include but not limited to:

- Handling all Property tax related communications and interactions with government assessment officials;
- Managing a Property tax team of three to ensure on-time and accurate filing and processing of all assessment renditions, payments and accounting entries with SOX compliant reconciliations as well as all audit related requests;
- Maintaining a good working relationship with all assessment and government departments;
- Acting as an advisor for the business with regards to the impact of Property taxes for the various projects including estimates for new projects; and
- Working with multiple government committees to ensure accurate assessment standards are maintained.

Qualifications

- A University Degree in Business or related field;
- Completion of one or more Property tax or Accounting professional designation (AACI, AMAA, IAAO, CPA);
- Minimum of 5-10 years related Property tax experience in a SOX compliant O&G company;
- Strong technical and analytical skills, experience in researching Property tax legislative issues;
- Solid understanding of the various Property taxation jurisdictions in Canada as well as N. Dakota, Minnesota, Iowa, Illinois, Oregon and West Virginia in the U.S. (FERC compliance knowledge is required);
- SAP experience is preferred along with strong Excel skills, solid GIS mapping analytical skills as well as experience with plot plans, P&ID's, Flow diagram drawings etc. Knowledge and understanding of MS Access would be considered an asset;
- Must possess a valid class 5 driver's license and be willing/able to travel;
- Strong interpersonal, communication and organization skills with the ability to motivate others and lead change with an open mind and in a positive manner; and
- Ability to work in a fast-paced company responding to ad hoc requests on a near constant basis to ensure accuracy utilizing detailed analysis of the given situation.

This position will be open until April 14, 2019. To Apply, please click [HERE](#)